Vacancy Announcement
Temporary Pool Faculty Position
University Library
General Reference & Instruction Librarian
Job # 7227

Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state.

DESCRIPTION: The Humboldt State University Library invites applications for a full-time, 6-month, temporary Instruction & Research Librarian to provide outstanding instruction and reference service. In collaboration with the Coordinator of Instruction and Reference and the Instructional Working Group, this position will provide creativity in the design and delivery of library programs designed to support undergraduate success. The emphasis of this position is to support serving the general education, freshman/sophomore courses, workshops, and international students. In-semester obligation: Sunday – Thursday 11am – 7pm.

PROFESSIONAL QUALIFICATIONS:
Minimum Qualifications
Degree: An earned ALA-accredited Master’s degree in Library science or an ALA-accredited degree from an equivalent program, or must graduate with MLS/MLIS within 6 months of application and has previous academic library work experience.
Experience: Experience or demonstrated interest in teaching undergraduate students; Excellent written, verbal and interpersonal communication skills.

Preferred Qualifications
Demonstrated experience with library instruction to undergraduate students. Duties include: 40% Instruction (range; GE, subject, legal, first year experience, Skillshops) 45% Research Help, 15% Learning Management System integration with library.

At the time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States.

PROFESSIONAL DUTIES:
• Develop and deliver effective and efficient instructional services, including ‘SkillShop’ workshops, information literacy instruction, online tutorials and guides, and other teaching and learning activities;
• Provide research services, including assessing needs and providing point-of-need assistance and consultation, supporting students, faculty, staff, and campus community;
• Promote and market library services and programs;
• Willingness to stay up-to-date and improve knowledge and skills pertaining to user needs and trends in academic libraries, information tools and resources, emerging trends in teaching and learning, instructional design, web design, accessibility, and related fields;
• Contribute to library initiatives as appropriate, such as Instructional Working Group, evolving learning commons, etc.;
• Foster strong and collaborative relationships with librarians, faculty, students, and staff in support of teaching, learning, research, and scholarship;
• Provide approximately 15 hours of reference during evenings and weekends;
• Maintain awareness of best practices and resources, and provide up-to-date content on the library website and library guides;
• Occasional shift changes occur during break, summer, and finals hours.

GENERAL INFORMATION: For more information visit: http://library.humboldt.edu/

Campus
Humboldt State University (HSU) is located along Northern California’s stunning Redwood Coast, 275 miles north of San Francisco. HSU is the northernmost of the 23-campuses in the California State University system. HSU serves over 8,500 students and offers 49 Bachelor’s Degree programs, 11 Master’s Degree programs and numerous credentials and certificates of study across four colleges: Arts, Humanities & Social Sciences; Natural Resources & Sciences; Professional Studies; and E-Learning and Extended Education.

HSU’s hometown of Arcata has a population of more than 17,000 and is known for its vibrant and welcoming community. Local elementary and secondary schools are ranked as high performers statewide and nationally.

Description
The HSU Library promotes teaching, learning, research, and scholarship by integrating information resources with innovative programs and services. HSU Library is committed to empowering community, lifelong learning, research and scholarship, connecting people and ideas to inspire learning through curiosity and creativity.

APPLICATION:
See application instructions at http://www.humboldt.edu/aps/employment/pool.html
In letter of application, please refer to Job title and Job #7227.

Please direct any other questions pertaining to this position to:

University Library (Job #7227)
Humboldt State University
One Harpst Street
Arcata, California 95521-8299
Phone (707) 826-3441
Fax (707) 826-3440

APPLICATION DEADLINE: This position is open until filled. First consideration will be given to completed applications received no later than January 12, 2017. Early response is encouraged.

Evidence of required degree(s), certifications(s), or licenses(s) will be required prior to the appointment date. Finalists for this position are required to be fingerprinted through the Humboldt State University Police Department. Results of the fingerprint process must be received by the university prior to the candidate’s
appointment. The cost of fingerprinting is borne by the university. California State University is in the process of revising its system-wide policy on Mandatory Reporting of Child Abuse and Neglect. All CSU employees who are hired on or after the effective date of the revised policy will be required to sign and submit a form prior to commencing CSU employment to acknowledge their reporting obligations. Employees will also be expected to complete a web-based training. Human Resources will inform the successful candidate when the new policy is issued and of reporting obligations.

Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status.

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